INTER-AMERICAN AGENCY FOR THE OAS/Ser.

COOPERATION AND DEVELOPMENT AICD/JD/doc. 202/22 rev.1

BOARD MEETING 30 June 2022

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WORKING GROUPS OF THE INTER-AMERICAN AGENCY FOR THE

COOPERATION AND DEVELOPMENT (IACD)

**Work Plan - Working Group No.1**

(Presented to the Management Board of the IACD at the meeting held on June 22, 2022)

**UPDATED MODEL FOR THE CIDI MINISTERIAL PROCESS AND THE ROLE OF THE REGION’S COOPERATION AUTHORITIES**

***Guide Document***

*Implementation Plan* Sketch Template

*Follow-up to the Third Specialized Meeting of CIDI of High Cooperation Authorities*

BACKGROUND:

The Third Meeting of High Cooperation Authorities (December 2 and 3, 2021) established three working groups within the framework of the Inter-American Agency for Cooperation and Development (IACD) in order to make the Agency's work more strategic and responsive to the needs of countries and increase their participation.

* Working Group 1: Alignment of cooperation with CIDI's ministerial processes.
* Working Group 2: Fundraising to Support Development Partnerships at the OAS/SEDI.
* Working Group 3: Positioning the IACD in the International Development Cooperation Landscape

Subsequently, the IACD Board of Directors approved the guidelines of the working groups (AICD/JD/doc.194/22), which indicate that the purpose of the working groups is to bring together representatives of the cooperation authorities to examine in greater depth the issues identified, facilitate the exchange of information, define an Action Plan that includes recommended strategies and actions, timetable and expected results, and that it should provide regular updates to the Board. It also mentioned that the Secretariat would assist the Working Groups with supporting and reference documents.

This template aims to provide further guidance to working groups in defining an implementation plan, facilitating a cohesive approach for all groups in the context of the IACD.

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| WORKING GROUP 1:  Alignment of cooperation with CIDI's ministerial processes | | | |
| *Proposal for a Cycle "Ministerial Meetings + IACD"*  *Structure:*   1. Preparatory phase of the Ministerial Meetings (Committees; Working Groups; Technical Secretariats): survey of topics and/or sectors of interest. 2. Elaboration of "white paper". 3. Preparation of the preliminary agendas of the Ministerial Meetings. 4. Ministerial Meetings (each process identifies sectoral priorities that will serve as a basis for the development of work plans for all areas) 5. SEDI in charge of preparing a document that consolidates the framework of sectoral priorities, a dynamic and updated document according to the ministerial meetings, for presentation to the Management Board of the IACD. Work with the priorities of the current ministerial processes. Sectoral priority changes will be reflected through revisions to the Work Plans. 6. The IACD Work Plan will be submitted to the Management Board for approval 7. AICD implements the work plans and continuous monitoring is carried out by the IACD team. The IACD submits annual monitoring reports on the implementation of the Work Plans to the Management Board. AICD will prepare Evaluation Reports of the Work Plans for presentation to the Management Board, up to 6 months after the implementation of those plans. 8. The Management Board receives and deliberates on the approval of the Evaluation Reports and directs them to SEDI. 9. SEDI submits to CIDI the Evaluation Reports to the secretariats of the Ministerial Meetings, as a subsidy for the preparatory stage of the next meetings (*feedback* from the ministerial processes).   *Premises:*   1. Clear distinction between the political bodies of the OAS (the units that manage the ministerial processes) and the implementation of cooperation initiatives (the IACD). 2. All OAS cooperation projects and activities must be approved and executed through the IACD (own funds or from third sources). 3. Those projects that do not meet a source of funding within a maximum period of six (6) months must return to their cycle of ministerial meetings.   *Governance:*   1. Composition of the members of the Management Board of the IACD:   It is recommended that in order to optimize the task and provide support to the delegations, the delegate in Washington, another representative of the focal points of cooperation (virtual or face-to-face participation), be incorporated. (Empowerment of the Management Board; greater participation of the focal points of the capitals; strengthening of the IACD).   1. Consider transferring to the IACD what relates to the cooperation component of the Committee on Partnership for Development Policies. The approval of projects/activities to be mandated to the Management Board, through the content of the Work Plans. | | | |
| *General objective:*  *The inter-American space for cooperation responds to the sectoral or intersectoral needs of the member states, configuring itself in an environment conducive to the work of promoting the three dimensions of sustainable development in the Americas, for the increase of coordination and the potential for joint operations among the international cooperation management structures of the continent.*  *Specific objectives:*   1. *Increase the levels of efficiency and effectiveness of cooperation among Member States with a multisectoral approach, with management based on standardized processes and supported by monitoring and evaluation tools.* 2. *Promote the role of the IACD as a central and unified instrument of the OAS for the implementation of the sectoral priorities defined in the ministerial processes.* 3. *Strengthen the role of the Management Board of the IACD and the substantive contribution of the focal points of international cooperation of the Member States.* | | | |
| Concrete actions | **Expected result** | **Implementation schedule** | **Responsible / Implementation Methodology** |
| 1.1 Include a fixed item on the agenda of one of the regular meetings of the Management Board of the IACD with the purpose of allowing representatives of Member States to discuss the institutional structure, administrative procedures, and role of governments in the planning and execution of the OAS international cooperation agenda. In support of this process, surveys and discussions at the technical level may be used through focus groups. | Improving the levels of commitment and participation, at the highest level, of Member States | 2023 | LOCATIONS + AICD |
| 1.2 Sensitize the highest sectoral authorities to the roles of CIDI, SEDI and AICD.  Discussion and deliberation of OAS GA resolution to update the management structure of cooperation within the OAS. | Increase in continental international cooperation by specific sectors (greater number of sectoral priorities identified in ministerial processes with effective implementation, through projects identified and approved within the scope of the IACD)  Elimination of "gray areas" among the functions of the political and technical-operational bodies of the OAS.  Strengthening the IACD and facilitating partnerships with external actors. | **2022:** preparation of a proposal for "Alignment of cooperation with CIDI's ministerial processes".  **2023**: Consultation of Member States at the Fourth Specialized Meeting of CIDI of High Cooperation Authorities  **2024:** elaboration of the first Work Plans. | AICD y SEDI |
| 1.3 Making presentations at ministerial sectoral meetings to publicize what the new Ministerial Cycle is, how it works and what is expected. | Increased needs-driven multisectoral partnerships. | 2022 - 2023 | CIDI |
| 1.4 Development, approval and introduction of monitoring and evaluation tools for the alignment of cooperation with CIDI's ministerial processes, as regular components of IACD Work Plans. | Management based on standardized processes and supported by monitoring and evaluation tools. | 2023 | AICD |
| 2.1 Align sectoral priorities for cooperation with the planning of activities conducted by the IACD, submitted and approved by its Management Board | Portfolio of projects and activities of the IACD aligned with ministerial processes (line of work articulated with group 3) | 2024 | AICD + LOCATIONS |
| 2.2 Coordinate with CIDI the planning of sectoral ministerial meetings. | CIDI engaged in discussion/action and substantive sectoral cooperation.  CIDI receives regular evaluation reports on the implementation of the IACD's portfolio of projects and activities, as a subsidy for ministerial meetings. | 2023 - 2024 | CIDI + LOCATIONS |
| 2.3 Approve Resolution (CIDI) to establish the IACD as the only OAS office authorized to identify, approve, and execute cooperation projects or activities in the OAS. | The OAS international cooperation portfolio managed in a standardized manner (in terms of administrative and technical management) and aligned with ministerial processes. | 2022 | SEDI |
| 3.1 AICD submits draft Work Plans for deliberation by the Management Board. | The composition and implementation of the OAS portfolio of international cooperation actions is based on centralized planning, in alignment with ministerial processes. | 2023 | AICD |
| 3.2 AICD prepares Monitoring Reports and Evaluation Reports on the implementation of Work Plans. | The implementation of the OAS portfolio of international cooperation actions is subject to regular monitoring and evaluation reports. | 2024 | AICD |
| 3.3 The Management Board submits Evaluation Reports on the implementation of the Work Plans to SEDI, requesting their submission to CIDI. | Greater number of sectoral priorities identified in ministerial processes with effective implementation, through projects identified and approved within the scope of the IACD. | 2024 | AICD + LOCATIONS + CIDES |

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